

Tabular report

The Web-client has a function of generating tabular reports containing:

- statuses of order processing by the repository;
- information about rejection and the date of rejection;
- economic parameters of transactions.

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In the current version of the Web-client a table report does not contain:

- An execution status report (CM093);
- Statement request (CM004);
- Information about credit support annex (CM092);
- Information about mark to market valuation (CM094).

The report is automatically generated once a day after 10 PM Moscow time. To download the report, go to **Reports Tabular** (fig. 1).

Date	Processing *	Incoming *	Rejected	Registered	Contracts	Master Agreements	
2014-05-30	10	2	0	0	0	0	Download report
2014-05-29	10	2	0	0	0	0	Download report
2014-05-28	10	2	0	0	0	0	Download report
2014-05-27	10	2	0	0	0	0	Download report
2014-05-26	10	2	0	0	0	0	Download report

Figure 1 – Tabular reports form

This form displays the number of new messages for each status. To view the tabular report:



1. click on [Download report](#) link;
2. open the downloaded bulk format file using MS Excel.

Tabular report (Figure 2) contains the following types of messages (Figure 2, p. 3):

- processing;
- orders;
- rejections;
- registration notifications.

Figure 2 – report table

The table also contains:

- transaction parameters (see Fig. 2, p. 1). Column numbers and names correspond to the bulk format field names. A detailed description is provided in the **Bulk format reference**;
- additional columns (see Fig. 2, p. 2):
 - message status – displays the chain status (see Table 1);
 - rejections – displays the last rejection in a particular message chain;
 - rejection date – date of last rejection in a particular message chain.

Table 1 – Statuses

Status	Section of the Web-client
Incoming	Requests
In processing	Being processed
Accepted	Registered
Rejected	Rejections
Statement	Statements
DailyReport	Daily

Each spreadsheet contains order of transaction type corresponding to the spreadsheet name (Fig. 2, p. 4).

Enabling reporting

By default, automatic reporting is disabled. This feature can be enabled by:

- technical administrators;
- administrators;
- users of the Web-clients if their account settings allow using tabular reports (Fig. 3) – specify **Reports** (Fig. 3.1) form and **Enable/Disable daily tabular reports** right (Fig. 3.2) available for the role by checking the appropriate checkboxes. Click the **Save** button (Fig. 3.3) to apply settings. For more details read [User roles](#) in the Web-client.

Account role "User"

Role name

Navigator

- 1 Registration
- Reports **2**
- Registry
- Master agreements

Rights

- Draft sending** allows to send drafts to the Repository
- Draft changing** allows to create and to edit drafts
- Enable/Disable daily tabular reports** allows enable/disable the generation of daily tabular reports **2**

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Figure 3 – settings of the additional role

To display tabular reports:

1. go to **Settings** (Fig. 4.1) **Tabular reports** tab (Fig. 4.2);

The screenshot shows the 'NSD trade repository' dashboard with a sidebar containing links like Dashboard, Registration, Reports, Registry, Master agreements, etc. The 'Settings' link in the sidebar is highlighted with a red box and labeled '1'. At the top of the main area, there are tabs: 'View information', 'Change password', 'Cryptography', 'Email notifications', and 'Tabular reports'. The 'Tabular reports' tab is highlighted with a red box and labeled '2'. Below the tabs, there is a checkbox labeled 'Enable the generation of daily tabular reports' which is checked and highlighted with a red box and labeled '3'. At the bottom right of the form, there is a green 'Save' button with a checkmark, which is also highlighted with a red box and labeled '4'.

Figure 4 – enabling tabular reports

2. check the box next to **Enable generation of daily tabular reports** (Fig. 4.3);
3. click **Save** (Fig. 4.4).

When this function is enabled, access right is granted to all users of the participant (organization).